

DEPARTMENT OF PARKS & RECREATION

PARKS AND RECREATION COMMISSION

MARK JOHNSON
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DENNIS WRIGHT
MAYOR

EDWARD DAVIS
SUPERINTENDENT



The Jack E. Kirksey Recreation Center is a State of Michigan Licensed Camp Site. When a licensed camp visits the Recreation Center you must adhere to the rules and regulations of the Camp Licensing Rules set forth by the Bureau of Children and Adult Licensing. These rules include, but are not limited to:

R 400.11111 Staff to Camper Ratio:

Your camp shall develop and follow a written staffing ratio plan for the camper population served. For campers below the age of 13, there shall be 1 adult staff member for every 10 campers. For campers above the age of 13, there shall be 1 adult staff member for every 14 campers.

R 400.11411 Aquatic Procedures

1. Each child shall be tested and graded by a water safety trained staff member in the pool upon their first visit to your camp. Children will be classified by swimming ability for the remainder of the summer.
2. Your staff will denote what areas of the pool that child is allowed in. Furthermore, each staff member will be assigned to a section of the pool to monitor the flow of children from section to section based on their ability level.
3. Areas of the pool are as follows:
 - a. Lap Pool (5 feet to 12 feet)
 - b. Leisure Pool (0 feet to 3 feet 10 inches)
 - c. Splash Pad
4. Buddy Check System:
 - a. Each child will be matched with another child within their same classification. The buddies are to always be together in the pool.
 - b. Every fifteen minutes the lead counselor shall signal (bell, hand gesture, etc.), at which time all buddies must grab hands and raise them in the air. When all buddies are accounted for, the bell will be rung a second time to signal swim time can begin again.
 - c. If all buddies are not accounted for, counselors and lifeguards will do an immediate sweep of the bottom of the pools. Situation will denote next best procedure (rescue situation or check restrooms).
5. Your camp, prior to using our building must have a plan to account for children entering and exiting our facility. This includes transitioning from one area of use (i.e. pool, rock wall, gymnasium, etc.) to another.

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R 400.11113 Behavior Management Policy

Your camp will not deprive children of food, sleep or place in isolation or subject to threat, corporal punishment, ridicule, physical exercise, or excessive restraint.

- i. Discuss with the campers the basic ground rules for camp and why they are important, as well as the consequences.
- ii. If safety is an issue, do not haggle! State the rule and the behavior that is wrong and stop it immediately!

Should you have any further questions regarding these rules, please do not hesitate to call.

Amy Walker

Assistant Facility Manager
City of Livonia Parks and Recreation
734-466-2411