

Residential Basement Waterproofing Application Checklist

- Completed and signed Building Permit Application with estimated cost of construction
- Building Permit Fee based on construction cost
- Plan Review Fee based on construction cost
- Refer to Building Permit Fee Schedule for costs
- Admin. Fee - \$ 42.00
- Construction Drawings – three sets
- Site Plan – three sets
 - Requires approval from engineering.
 - Sump pump discharge must be directed into the storm sewer via an enclosed system
 - If storm sewer is not available, discharged must drain into an approved drainage outlet (i.e. ditch, existing swale or approved drywell)
- Engineering permit and bond required if working in the right of way, or storm sewer connection
- Plumbing permit required



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